

May 6, 2020

The Trustees of the Village of Malcolm met on Wednesday, May 6, 2020 at 7:00 p.m. through conference calling, due to COVID-19. Notice of the meeting was in the April 23, 2020 "Clipper". Also the notice of the meeting being held by conference calling was posted at the Village Hall, Post Office, Malcolm Fire Station and on the Malcolm Website on Monday, May 4, 2020.

ROLL CALL

Rohe, Hicken, Kopecky, Little

Absent: Schweitzer

OPEN MEETINGS LAW is posted and located on the wall as you enter the Village Hall.

This meeting is being conducted in accordance with the Executive order No. 20-03 signed by Governor Pete Ricketts on March 17, 2020 due to COVID-19.

Also present on the conference call was David Solheim, Village Attorney and Nadine Link, Village Clerk.

VISITORS PRESENT: None due to COVID-19

APPROVAL OF MINUTES: Rohe made a motion to accept the minutes of the April 1, 2020 meeting, seconded by Hicken. The Chairperson called for a roll call vote recorded as follows: AYE: Rohe, Hicken, Kopecky, Little; NAY: None; Motion carried 4– 0. Members absent: Schweitzer;

TREASURER REPORT – Rohe made a motion to accept the treasurer's report for the month of April, 2020 with disbursements of \$68,630.75 and deposits of \$64,324.12. Motion seconded by Hicken. The Chairperson called for a roll call vote recorded as follows: AYE: Rohe, Hicken, Kopecky, Little; NAY: None; Motion carried 4-0; Members absent: Schweitzer.

Carmen Standley with Marvin Jewell & Company joined the conference call to review with the Board and findings of the 2019/2020 Audit for the Village.

MAINTENANCE REPORT: A report was submitted and received by the Board.

ATTORNEY'S REPORT: A report was submitted and received by the Board.

VILLAGE CLERK REPORT: A report was submitted and received by the Board.

BACKGROUND: Sidewalk repair – SE corner of 2nd & Lincoln St: Is completed, a steel post will be put in by the sidewalk on Lincoln Street to protect the culvert under the sidewalk.

Jeff Schweitzer called in at 8:15 p.m.

BACKGROUND: ZITO Media Agreement: a letter was sent to ZITO requesting the antennas be off of the water tower by May 31, 2020; at which time the agreement could be finalized between the Village and ZITO.

BACKGROUND: Drainage ditch & Resurfacing of Malcolm Road: waiting for Paver's to stripe the road and to raise the water valve on the south side of Exeter Road, then the project should be completed. Board reviewed Pavers final bill for \$114,601.60, Board will review a couple of minor items and wait for the striping and water valve to be raised before final bill is paid.

BACKGROUND: Evaluations for all employees: will be tabled until the June meeting or until the Board is able to meet in person.

BACKGROUND: VFD's in wells 3 & 4: will be tabled until Don Schrader is present to discuss.

BACKGROUND: Car Show – cancel or hold the show: Rohe made a motion to cancel the car show due to COVID-19. Hicken seconded the motion. The Chairperson called for a roll call vote recorded as follows: AYE: Rohe, Hicken, Kopecky, Schweitzer, Little; NAY: None; Motion carried 5-0; Members absent: None.

BACKGROUND: Sewer Plant – hauling wastewater – domestic waste sludge to Lincoln: Information will continue to be gathered as to hauling our waste to different locations; and prices for other Mechanical Plants to accept it, this item will be tabled until the June meeting.

BACKGROUND: Malcolm Cleanup day – hours: will be May 16, 2020; Nadine and Teena will cover from 8-1 or so; the rest of the Board members will cover the afternoon.

BACKGROUND: Potential Concrete Damage on Education Drive: within 24 hours after the concrete was poured on Education Drive to repair a portion of the road in front of the driveway to the School Administration Building, a person delivering material to someone on Education Drive moved the barricades and drove over the concrete. An agreement was signed by Saathoff Premium Transportation LLC the Company that delivers for Menards for the potential concrete damage and agrees to remove and replace the concrete if cracking appears within a year.

BACKGROUND: Creek erosion at the left field light pole at ball field: this item will be tabled until the next meeting giving the board members time to look at the creek and the erosion problem.

Board reviewed a proposed Resolution for a Capitalization Policy; David Solheim will have the Resolution for the next meeting.

Planning Commission did not hold a meeting in April, 2020 due to COVID-19. The Board advises unless extremely necessary the Planning Commission not meet in May, 2020 either.

With no further business to discuss, Rohe moved to adjourn at 9:34 p.m. Little seconded the motion. The Chairperson called for a roll call vote recorded as follows: AYE: Rohe, Hicken, Kopecky, Schweitzer, Little; NYE: None; Motion carried 5-0; Members absent: None

Nadine Link, Village Clerk